

REGULAR COUNCIL MEETING DECEMBER 10, 2018 7:00 P.M.

The meeting was opened by announcing this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at www.newrichmondwi.gov. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Fred Horne, Alderman Ard, Jackson, Montello, Zajkowski and Volkert

Members Absent: Alderman Kittel

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as amended, seconded by Alderman Jackson and carried.

Public Comment

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, November 12, 2018.
2. Applications for Parade Permits from New Richmond Area Chamber of Commerce for July 14, 2019, at 12:30 p.m. for Fun Fest Parade and for December 5, 2019, at 6:00 p.m. for Hometown Holidays Parade.
3. Approval of the following airport leases: Hangar 12-9, Advanced Aviation Services Corp. 14,000 square feet, issued on September 9, 2018, and Hangar 14-8, Pat Anderson, 6,400 square feet, issued on September 9, 2018.
4. Payment of VO#62813 through VO#62897 totaling \$290,119.96 plus electronic fund transfers totaling \$1,275,334.50 for a grand total of \$1,565,454.46.

General Fund	\$1,105,161.47
Impact Fees Fund	51,408.69
Cemetery Fund	482.91
CDBG Housing	231.75
Debt Service Fund	337,219.19
Capital Projects	6,050.17
Capital Replacement Fund	6,590.25
Landfill Cleanup Fund	1,476.45
Storm Water Utility	15,522.64
Park land Trust Fund	41,310.94
5. Department Reports - Administration, Finance, Community Development, Public Works, Police, Fire, Library, Airport, and City Clerk

Alderman Ard moved to approve the consent agenda as presented, removing the Public Works report to discuss as a separate item, seconded by Alderman Jackson and carried.

Public Works – Jeremiah Wendt explained the STH 64 Coalition was formed as part of the St. Croix River Crossing project and included seven municipalities. The following projects were completed with mitigation funds administered by the Coalition:

Stormwater Quality Plan - \$40,890 Coalition Funds and \$84,500 DNR UNPS Grant

WWTP Facility Plan - \$49,500 Coalition Funds

New Richmond/Deer Park EVAAL Model - \$25,423 Coalition Funds

Stormwater Pond #265 Construction - \$52,380 Coalition Funds and \$42,500 DNR UNPS Grant

WWTP Upgrade Design - \$6,921.69 Coalition Funds

Total Coalition Funds Utilized - \$175,115

Additional Funds Leveraged \$127,000

Dan Baumann, from the DNR, worked with the Coalition group over the past several years and was impressed with the way the group worked together to get many projects completed with the communities that were involved. Dan nominated the Coalition for the DNR Secretary's Director Award and the directors voted unanimously to give the award to this group. The plaque is located at the St. Croix County government center and a certificate was given to each of the municipalities involved. Tonight Dan presented this certificate to Jeremiah Wendt, Mike Darrow and Mayor Horne.

Mayor's Proclamation

Mayor Horne read a proclamation for Vernon Conrad, who recently passed away and whose funeral was held today. Vernon will be remembered for his support of the New Richmond Marching Band and the New Richmond Millers Baseball team. He was also honored as the 2012 New Richmond Citizen of the Year and the 2018 New Richmond Knight of the Year for the Knights of Columbus. Vernon will be missed.

Civic Center Remodel

Noah Wiedenfeld, Tanya Batchelor and Lori Brinkman presented information regarding the proposed civic center remodeling project. The project would create one customer service area on the east side of the building for both utility and City services. The project includes technology upgrades, security upgrades, and remodeling of the area where the Clerk and Treasurer's offices are currently. The total cost for the project would not exceed \$175,000, which includes demolition, asbestos abatement, removal of vaults, construction, furniture and security gates. Discussion followed. Alderman Montello moved to table this item until the next Council meeting, seconded by Alderman Zajkowski and carried.

Request for Qualifications – Investment Services

Rae Ann Ailts explained that Morgan Stanley has served as the City's primary investment consultant since 2014. Beginning in March of 2019, Morgan Stanley will no longer service certain government entity accounts, including those of the City. Staff requested authorization to release an RFQ in December with a due date of January 15, 2019. Interviews will follow and a recommendation will be given to the Council in February. Alderman Ard moved to approve the RFQ for investment services, seconded by Alderman Jackson and carried.

Resolution #121802 – Establishing Recycling, Compost and Yard Waste Special Revenue Fund

Rae Ann Ailts recommended creating a special revenue fund for recycling, compost and yard waste. The costs will also be separated on residents' utility bills. Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #121802

RESOLUTION AUTHORIZING THE CREATION OF A SPECIAL REVENUE FUND TO ACCOUNT FOR RECYCLING, COMPOST AND YARD WASTE ACTIVITIES IN NEW RICHMOND, WISCONSIN

WHEREAS, the City of New Richmond includes a recycling, yard waste and compost charge on monthly utility bills in order to recover the cost of recycling, yard waste pickup and compost services; and

WHEREAS, the City desires to track these funds separately from other City funds; and

WHEREAS, governmental accounting standards allow a municipality to use a special revenue fund to report designated revenue sources that are restricted or committed to expenditures for a specific purpose; and

WHEREAS, the City currently operates a number of special revenue funds to report designated revenues and expenditures such as storm water utility, impact fees, and cemetery.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of New Richmond, Wisconsin, authorizes the creation of a Recycling, Compost and Yard Waste Fund to commit the revenues collected for the specific purpose of recycling, compost and yard waste activities, effective January 1, 2019.

AND BE IT FURTHER RESOLVED that any revenues and expenses collected or designated for recycling, compost and yard waste services will be recorded in the Recycling, Compost, and Yard Waste Fund

Motion was seconded by Alderman Ard and carried.

Resolution #121803 All Hazards Mitigation Plan

St. Croix County is updating their five-year all hazard mitigation plan, as required by FEMA and has contracted with Wisconsin Regional Planning Commission to assist with this process. A 25-member steering committee was responsible for overseeing the development of the plan and review of the materials. The plan addresses potential risks including flooding, tornados, winter storms and power outages and identifies strategies that can be implemented to mitigate risk. Municipalities are encouraged to adopt the plan, which is also a pre-requisite for several FEMA grants. Alderman Zajkowski offered the following resolution and moved for its adoption:

RESOLUTION #121803
A RESOLUTION APPROVING AN ALL HAZARD MITIGATION PLAN
FOR THE CITY OF NEW RICHMOND

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people, businesses, infrastructure, and property from hazards and their effects; and

WHEREAS, St. Croix County, working through its Local Emergency Planning Committee, has updated and prepared the St. Croix County All Hazard Mitigation Plan, 2018-2023 to assess the magnitude of hazard risks and develop strategies for minimizing or reducing these risks; and

WHEREAS, the City of New Richmond participated in the planning process through a meeting with community representatives to identify hazard risks, vulnerabilities, and strategies unique to the community, as well as through the review of draft plan materials; and

WHEREAS, the Plan was reviewed by Wisconsin Emergency Management as meeting the requirements of the Federal Disaster Mitigation Act of 2000 and applicable Code of Federal Regulations; and

WHEREAS, adoption of the Plan by the City Council will meet prerequisite requirements that enable the City of New Richmond to apply for FEMA grant dollars for hazard mitigation projects;

NOW, THEREFORE BE IT RESOLVED, the City Council adopts the St. Croix County All Hazard Mitigation Plan, 2018-2023, as the official all hazards mitigation plan for the City of New Richmond with the intent of implementing the plan recommendations as funding and resources allow.

Motion was seconded by Alderman Ard and carried.

Plan Commission Recommendation – CSM for Oevering Properties

Noah Wiedenfeld explained the Plan Commission recommended approval of the Certified Survey Map for Oevering Properties with the condition that all utility, grading, drainage, and erosion control issues are subject to review and approval of the Public Works Director. Alderman Montello moved to approve this recommendation with the condition listed, seconded by Alderman Jackson and carried.

Communications and Miscellaneous

Rae Ann Ailts stated there will be two recycling open houses on Thursday, December 13, 2018, at 11:00 a.m. and 5:30 p.m. at the Civic Center. Advanced Disposal will be present to answer questions about the new program. We will also record the open house and have it available online for those who are unable to attend. Delivery of recycling containers will begin on December 17, 2018. Inside the lid of the container will be a packet of information explaining the recycling program, along with a map and a calendar of the pickup dates. Jeremiah Wendt is working with Advanced Disposal on alleyway recycling pickup.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) – Potential Investment of Funds for Public Use: a) TIF #6; and b) TIF #9, seconded by Alderman Jackson and carried.

Open Session

Alderman Montello moved to approve Items a and b as discussed in Closed Session, seconded by Alderman Zajkowski and carried.

Alderman Montello moved to adjourn the meeting, seconded by Alderman Ard, and carried.

Meeting adjourned at 9:00 p.m.

Tanya Batchelor
City Clerk